



Head Start/Early Head Start Annual Report 2019-2020

Southern New Hampshire Services, Inc.

The Community Action Partnership Serving Hillsborough and Rockingham Counties

Mission Statement:

The Mission of our program is to empower families to meet present and future challenges with confidence.

Vision Statement:

To form partnerships built on mutual respect to support child and family development and promote lifelong educational success.

Program:

Southern New Hampshire Services, Inc. (SNHS) Child Development Program provides Head Start and Early Head Start services for Hillsborough and Rockingham Counties, NH. The program has both rural and urban sites and provides program options including part-day Head Start, Head Start with wrap around childcare, center-based Early Head Start, and home-based Early Head Start. SNHS, Inc. has two classrooms funded through an Early Head Start-Child Care Partnership grant to increase the number of Early Head Start options in the community.



Part Day Head Start: This program model provides preschool experiences for children 3 to 5 years of age. It is designed to involve the whole family in a multifaceted approach to literacy and the child's developmental needs. In addition to individual classroom education activities, each child's medical, dental, nutritional, emotional, and social needs are addressed. Typically, the program hours are 9:00am-1:00pm. Five part-day classrooms have increased programs hours and typically operate from 8:30am-2:30pm. Part day sites are located in the cities of Manchester and Nashua and the towns of Greenville, Derry, Portsmouth, Hampton, Seabrook, Raymond, and Hillsborough.

Early Head Start: Early Head Start serves children birth through 3 years of age in home based and center based settings. Early Head Start provides services to infants and toddlers as well as their families. Early Head Start program options are located in the cities of Manchester and Nashua. This is a comprehensive program addressing physical health, mental health, social, emotional, and developmental needs.



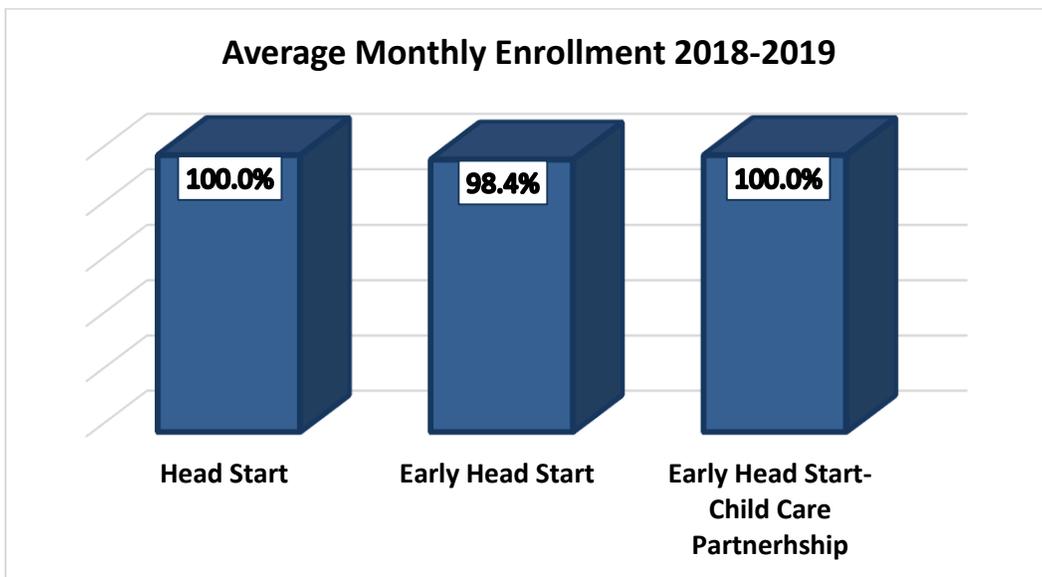
Head Start with wrap around child care: This program model provides child care options before and after the Head Start day to families who are working, in school, or engaged in a job training program. The program has three centers that provide full day services to Head Start eligible families. Each Center accepts State Scholarship assistance for families of low-income. Typically, the program hours are 6:30am- 5:30pm and they are located in the cities of Nashua and Manchester, and the town of Hillsborough.

2018-2019 SNHS, Inc.: Enrollment information is identified below as funded enrollment and cumulative enrollment. Cumulative enrollment is inclusive of all enrollees who received services during the program year. Due to turnover more children may receive services than indicated by the funded enrollment numbers.

Funded Enrollment	Children
Head Start	432
Early Head Start	102
Early Head Start-Child Care Partnership	16

Cumulative Enrollment	Children	Families
Head Start	498	461
Early Head Start	128	102
Early Head Start-Child Care Partnership	22	20

We estimate that we served approximately **31%** of the income eligible children and families in our service area.



Family Engagement

Family engagement is a cornerstone of the Head Start and Early Head Start programs. We provide a variety of opportunities for families to spend time in the classroom, attend family meetings, learn strategies to support their child’s learning and take on leadership roles. The below chart identifies family engagement opportunities provided in the program.

	Family Well-Being	Parent/Child Relationship	Lifelong Educators	Family as Learners	Transitions	Connections Peers/Comm.	Advocates & Leaders
Dining with Dudes	X	X				X	
Luncheon with Ladies	X	X				X	
Grandparents Tea	X	X					
Harvest Celebrations	X	X					
Home School Connections		X	X	X	X		
Helping Hands			X		X		
Read-a-Thons 3X per year		X	X				
Classroom Lending Libraries		X	X	X			
Question of the Day		X	X	X	X		
Night at the Museum		X	X	X		X	
Apple-A-Day	X	X	X	X			
Talk It Up	X	X	X	X			
Positive Solutions for Parenting	X	X	X	X		X	
Home Based Socialization	X	X	X	X	X	X	
Parent Committee Meetings	X	X	X	X	X	X	X
Home and Center Visits	X	X	X	X	X	X	X
Policy Council				X		X	X

Volunteers

In **2018-2019** we had **699** individuals volunteer in our program. Of this number **260** were current or former Head Start parents.

Head Start and Early Head Start Medical and Dental Exams



SNHS staff partner with families in helping them establish medical and dental homes for their children to help keep their children up to date on their schedule of medical and oral health care. Information is gathered from the parent during application through enrollment and ongoing through the program year. Staff work in collaboration with the family to obtain necessary documentation from health care providers and oral health care providers to support the individualized needs of the children. At the end of the **2018-2019** program year the percentage of Head Start and Early Head Start children that received comprehensive medical exams and dental exams was:



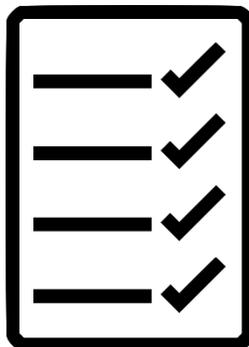
- 86% of enrolled children received a comprehensive medical exam.
- 77% of enrolled children received a dental exam.

Federal Review Results

SNHS had two recent federal reviews. These included:

- Focus Area One (FA1) – November 4, 2019 – November 8, 2019
- CLASS® Observations– March 9, 2020 – March 14, 2020

See separate attachments for full review results.



School Readiness Plan

READY PROGRAM

Program staff will be focused on providing supports that enable children to be successful in the future through the guidance of school readiness goals, as shown below. As part of the overarching approach to school readiness we will:

- Ensure the implementation of management systems which sustain high quality services for children and families.
- Help children display the ability to manage their own behaviors and to maintain healthy relationships with others.
- Promote overall child health to support the ability to learn.
- Provide experiences and education for parents to support their role as their child's first and most important teacher.

READY FAMILIES

Families will be engaged in the long-term, lifelong success of their child. Early Head Start and Head Start recognizes that parents are their children's primary teachers and advocates. Staff will partner with families in establishing school readiness goals and sharing information about their children's progress. Families can:

- Provide loving and caring relationships that promote healthy social and emotional development.
- Read with children every day.
- Interact frequently with your child each day by talking, asking questions and listening.
- Take children for well child check-ups.
- Provide nutritious meals and opportunities for physical activity.
- Advocate for their children.

READY SCHOOLS

Early Head Start and Head Start programs work together with local schools and school districts to promote school readiness and to engage families as their children make the transition to Head Start or kindergarten. Schools will:

- Partner with local education agencies to promote continuity of services and effective transitions to kindergarten and/or other school settings.
- Implement a systematic procedure for transferring, with parental consent, Early Head Start and Head Start program records.
- Partner with families to help each child learn and reach his or her potential.
- Build upon the individual physical, social, emotional and cognitive skills of each child as they prepare to move from Early Head Start to Head Start and then to the public school system.

READY CHILDREN

School readiness means children possess the skills, knowledge and attitudes necessary for success in school and for later learning and life. This includes all aspects of healthy development, including social, emotional, cognitive and physical development.

Budgetary Expenditures 2018-2019

Head Start	Early Head Start	Early Head Start-Child Care Partnership
<u>Head Start Federal Revenue:</u> \$5,039,103 <u>Nonfederal Share:</u> \$1,814,481	<u>Early Head Start Federal Revenue:</u> \$1,370,247 <u>Nonfederal Share:</u> \$342,470	<u>Early HS -CCP Federal Revenue:</u> \$285,097 <u>Nonfederal Share:</u> \$91,341
<u>Expenditures</u> Personnel: \$2,697,294 Fringe: \$1,213,626 Equipment: \$187 Supplies: \$148,931 Contractual: \$0 Other: \$449,617 Indirect: \$448,672 Training and Technical Assistance: \$75,688	<u>Expenditures</u> Personnel: \$716,548 Fringe: \$271,911 Equipment: \$0 Supplies: \$42,605 Contractual: \$0 Other: \$164,558 Indirect: \$120,427 Training and Technical Assistance: \$30,647	<u>Expenditures</u> Personnel: \$167,090 Fringe: \$73,962 Equipment: \$0 Supplies: \$7,053 Contractual: \$0 Other: \$2,219 Indirect: \$25,566 Training and Technical Assistance: \$9,336

Proposed Budget 2019-2020

Head Start	Early Head Start	Early Head Start-Child Care Partnership
<u>Head Start Federal Revenue:</u> \$5,127,234 <u>Nonfederal Share:</u> \$1,281,809	<u>Early Head Start Federal Revenue:</u> \$1,393,946 <u>Nonfederal Share:</u> \$348,487	<u>Early HS -CCP Federal Revenue:</u> \$290,026 <u>Nonfederal Share:</u> \$72,507
<u>Expenditures</u> Personnel: \$2,806,403 Fringe: \$1,361,057 Equipment: \$1,000 Supplies: \$116,140 Contractual: \$3,000 Other: \$322,086 Indirect: \$457,622 Training and Technical Assistance: \$59,926	<u>Expenditures</u> Personnel: \$725,330 Fringe: \$311,448 Equipment: \$0 Supplies: \$35,640 Contractual: \$0 Other: \$165,791 Indirect: \$124,414 Training and Technical Assistance: \$31,323	<u>Expenditures</u> Personnel: \$159,694 Fringe: \$82,117 Equipment: \$0 Supplies: \$11,627 Contractual: \$0 Other: \$4,102 Indirect: \$25,886 Training and Technical Assistance: \$6,600

2019-2020 Projected amounts of public and private funds

- United Way: \$30,500
- New Hampshire Child Care Scholarship: \$1,127,381
- Parent Tuition: \$313,964
- USDA: \$405,000

Community Assessment ~Summary~

The SNHS, Inc. comprehensive Community Assessment was completed in 2016. Annually SNHS, Inc. reviews and updates the Community Assessment to reflect any significant changes in the community.

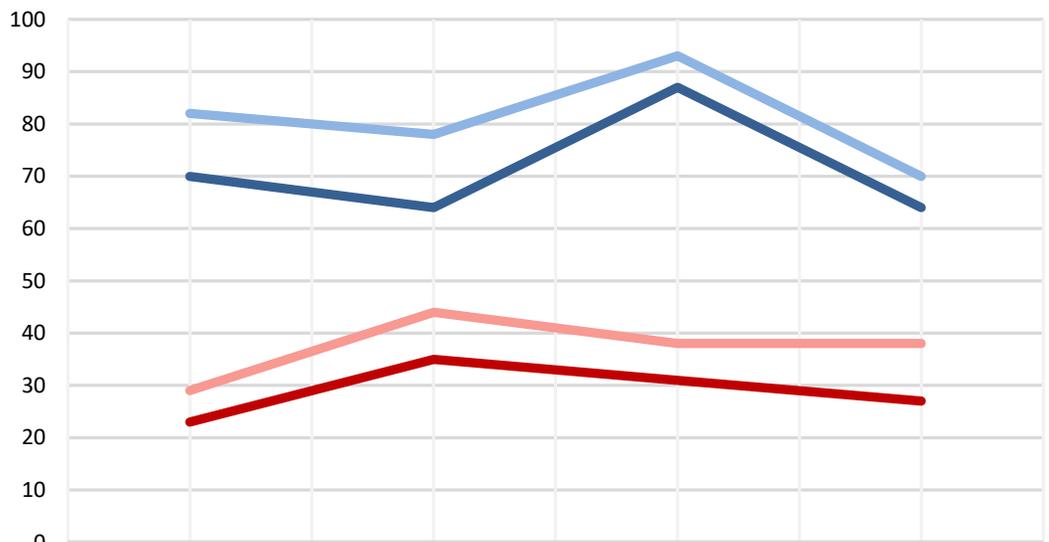
Increased availability of publicly funded preschool

New Hampshire does not fund any public preschool with the exception of classrooms designed to service children who have been identified with educational disabilities.

Rates of families and children experiencing homelessness

- SNHS, Inc. serves both Hillsborough and Rockingham Counties. The below chart shows the trend for the past 4 years for children enrolled in the SNHS, Inc. Head Start/Early Head Start program.

Homelessness in Head Start & Early Head Start



	2015-2016	2016-2017	2017-2018	2018-2019
Head Start-Families	70	64	87	64
Early Head Start - Families	23	35	31	27
Head Start - Children	82	78	93	70
Early Head Start- Children	29	44	38	38

Shifts in community demographics and resources

- There has been no significant change in the Poverty Rate by Town as reported in the Economic & Labor Market Information Bureau, NH Employment Security, February, 2019.
- The description of assistance for families enrolled during the 2018-2019 school year shows that a higher percentage of Early Head Start families access TANF, WIC and SNAP services than Head Start families.
- Within our service area the highest need for free and reduced lunch continue to be Manchester, Seabrook, Hillsborough and Nashua.

- The population of children under age five decreased in the communities served with the exception of Manchester, Raymond, and Hampton.
- Licensed capacity for child care centers remained the same from the previous year in our service area. Head Start continues to be the sole Licensed Provider in Greenville.
- In the 2018-2019 program year:
 - The number of male primary caregivers in Head Start increased from 8.8 percent to 11 percent.
 - The number of Spanish speaking families in Head Start decreased from 21percent to 17 percent.
 - The number of Head Start children with a home language of Arabic increased from 2.7 percent to 4.4 percent.
 - Almost 4 percent of Head Start children lived with either a relative caregiver or in foster care.
 - The percentage of children from families experiencing current or past misuse of substances was 19 percent in Head Start and 16 percent in Early Head Start
 - Over 30 percent of children in both Head Start and Early Head Start identify a family member with a serious disability.

Financial Audit

See separate attachment for Southern New Hampshire Services, Inc. and Affiliate Single Audit Report Year Ended July 31, 2019.

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*.

Performed by Oullette & Associates, P.A. Certified Public Accountants